

OCT 5 2018

Presented

REQUEST FOR AGENDA PLACEMENT FORM

Submission Deadline - Tuesday, 12:00 PM before Court Dates

SUBMITTED BY: Kristen Clark TODAY'S DATE: 9/20/18

DEPARTMENT: Extension / 665 COUNTY JUDGE

SIGNATURE OF DEPARTMENT HEAD: X *Kristen Clark*

REQUESTED AGENDA DATE: 10/05/18

SPECIFIC AGENDA WORDING: Presentation of new FCS Agent, Keely McCrady

PERSON(S) TO PRESENT ITEM: Kristen Clark & Donald Kelm (Agrilife District 8 administrator)

SUPPORT MATERIAL: (Must enclose supporting documentation)

TIME: 2 minutes	ACTION ITEM: <u> X </u>
	WORKSHOP: _____
(Anticipated number of minutes needed to discuss item)	CONSENT: _____
	EXECUTIVE: _____

STAFF NOTICE:

COUNTY ATTORNEY: _____	IT DEPARTMENT: _____
AUDITOR: _____	PURCHASING DEPARTMENT: _____
PERSONNEL: _____	PUBLIC WORKS: _____
BUDGET COORDINATOR: _____	OTHER: _____

*******This Section to be Completed by County Judge's Office*******

ASSIGNED AGENDA DATE: _____

REQUEST RECEIVED BY COUNTY JUDGE'S OFFICE _____

COURT MEMBER APPROVAL _____ Date _____